

Teacher Information Sheet

Dear Ms _____ ,

A case study of writing in a Grade 3 classroom

We, Jacqui Dornbrack and Carolyn McKinney, are researchers working in the School of Education at the University of Cape Town. We would like to ask your permission to carry out research on writing in your Grade three classroom. Our research aims to explore the teaching of writing during literacy periods over one school week as well as the kinds of written texts that the learners produce during this time.

While there is a growing body of research on reading in the foundation phase in South Africa, there is a relative lack of research on the area of writing. We are convinced that the development of writing is key to learners' success in schooling. Our proposed research aims to offer a description and analysis of one example of the teaching and learning of writing in Grade 3.

Data collection will be in the form of daily classroom observations from 9-10.30am over the period of a week 12- 16 August. We will observe teaching and learners writing in the class, making notes and audio-recording. We hope to interview you at the end of the observation period. This will offer an opportunity to pursue any areas of interest that may have arisen during data collection. We would also like to collect learners' written texts produced during the week.

Participation is voluntary and the confidentiality of the school, as well as the teachers and learners, is guaranteed. The school will be given a pseudonym (different name) and pseudonyms will be used for all participants in the writing up of the research. You may withdraw permission for conducting the research at any time.

Please fill in the slip below to indicate your consent for the research. You are welcome to ask any questions regarding this research by telephone or email to either of us: Jacqui Dornbrack on Jacqui.dornbrack@uct.ac.za and Carolyn McKinney on 0835108821 or Carolyn.mckinney@uct.ac.za.

Yours sincerely,

Dr Jacqui Dornbrack and Dr Carolyn McKinney

Carolyn McKinney 2016/9/19 11:52 AM

Comment [1]: Research project title usually included.

Carolyn McKinney 2016/12/13 6:56 AM

Comment [2]: Introduce yourself

Carolyn McKinney 2016/12/13 6:57 AM

Comment [3]: Briefly explain what research is about.

Carolyn McKinney 2016/12/13 6:57 AM

Comment [4]: Explain how you will collect data and what participation in the research will involve

Carolyn McKinney 2016/9/26 3:26 PM

Comment [5]: You need to give your contact details.

A case study of writing in a Grade 3 classroom

Teacher Consent form

Name: (Print)
(Signature)
(Date)

I consent to	YES	NO
1. Being observed in the classroom		
2. Being audio-taped working in the classroom		
3. Assisting in the collection of class work		
4. Being interviewed		
5. Audio- recording of the interview		

Carolyn McKinney 2017/2/1 3:45 PM
Comment [6]: Consent must be given for each activity in the research

I understand that my participation is voluntary and that confidentiality will be maintained. I can withdraw my participation at any time.